# ePLEDGE FORM

Below is information needed to build your ePledge site. Please return to your United Way account manager eight weeks before your campaign. Keep a copy for your records.

Company Name: \_\_\_\_\_

#### **CAMPAIGN DETAILS**

Campaign Kickoff Date:	Campaign End Date:
Payroll Deduction Start Date:	Campaign Goal:
Total Number of Employees:	

□ If your campaign includes locations branches, please attach a list of each with address.

#### **I.T. CONTACT INFORMATION**

Please provide contact information with your I.T. Contact so that we can ensure e-pledge is properly set up to work with your systems.

Name:	Title:
Phone:	Email:

### **ACCESS LEVELS**

Indicate who on your team will be administrators (full authority and access) and who are coordinators (limited authority and access):

Name:	Title:
Email:	
Name:	Title:
Email:	
Name:	Title:
Email:	

Attach a list with additional team members, if needed.



## **PLEDGE TYPE OPTION**

Choose from the following pledge type options:

- □ Payroll deduction
- □ Bill me
- □ Credit or Debit Card (Pay Now)
- Credit or Debit Card (Pay Later) Donor will be charged based on schedule selected by the donor one time later date, monthly, quarterly
- □ Cash or Check Please provide instructions of the person/place funds should be delivered to:
- □ I choose not to pledge at this time. By selecting this option, the donor will be coded as a respondent and excluded from future email reminders.

## **PLEDGE AMOUNT OPTIONS**

Designations

Offering designations allows donors to designate to the United Way Community Fund, one of United Way's focus areas (education, income health), a United Way initiative or specific local nonprofit human service agency.

- □ Yes. We are offering designations. Include the checkbox.
- $\hfill\square$  No. We are not offering designations. Do not include the checkbox.

### NOTES:

